

How to register to in-tend and complete the Expression of Interest – South Yorkshire Mayoral Combined Authority Skills Bank (June 2022)

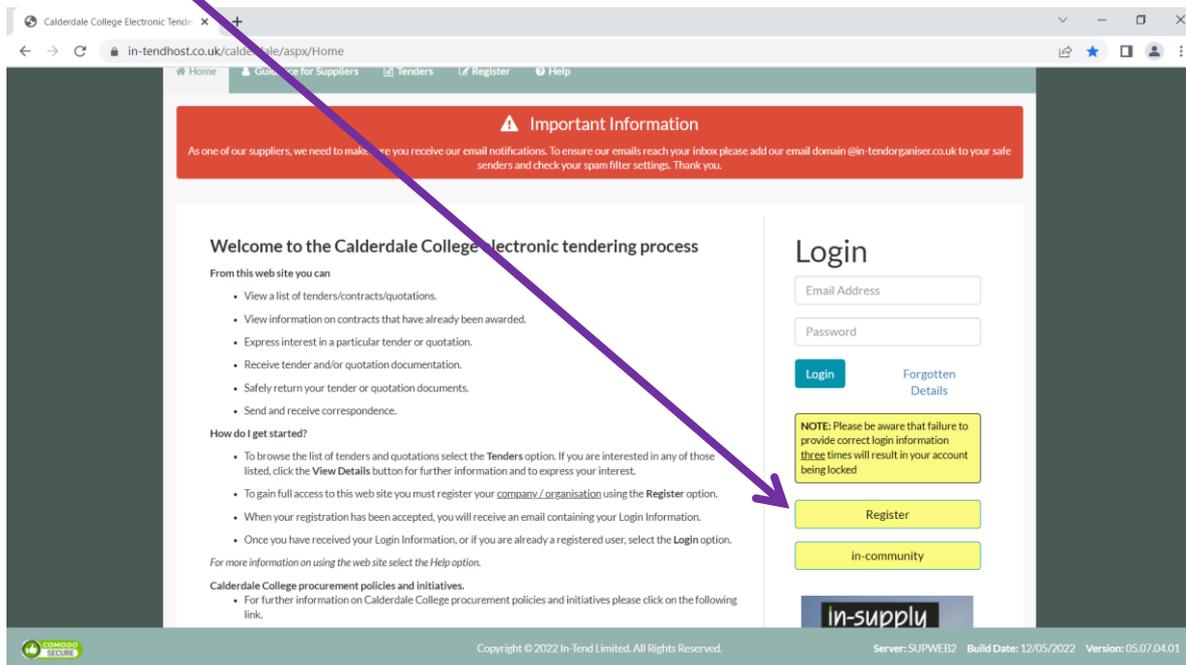
Click on the link - <https://in-tendhost.co.uk/calderdale>

If you have previously registered for Calderdale College in-tend, follow the instructions from section 2 'How do I find the relevant project?'

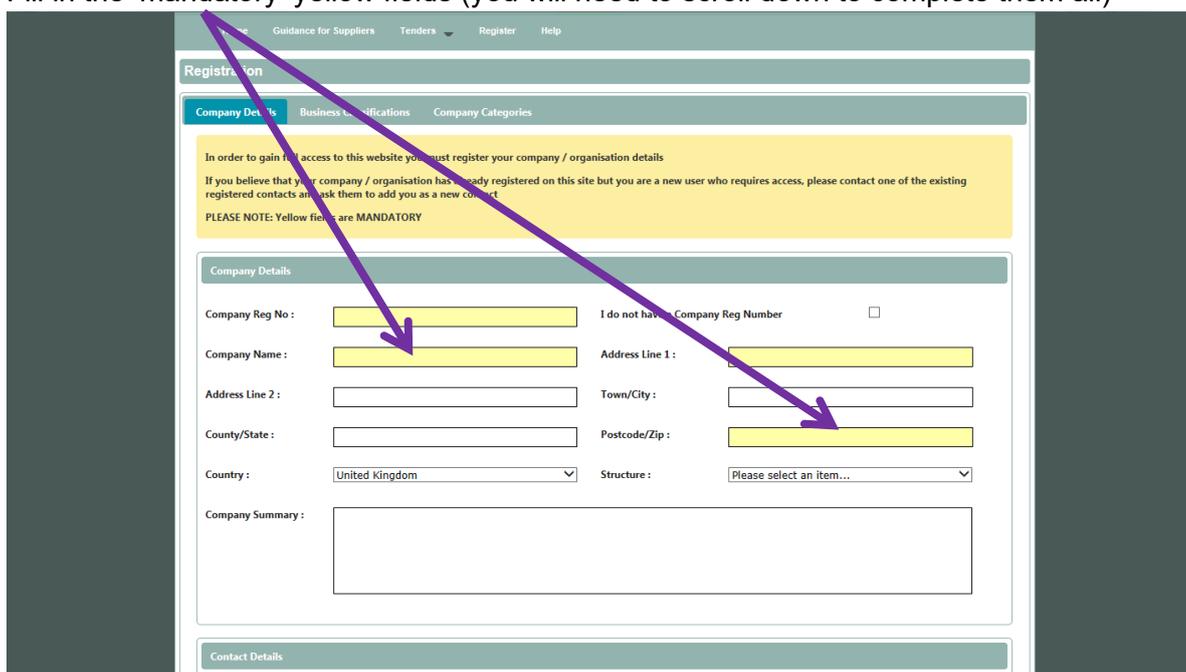
If you haven't previously registered, go through the following registration process.

1. How do I register on in-tend?

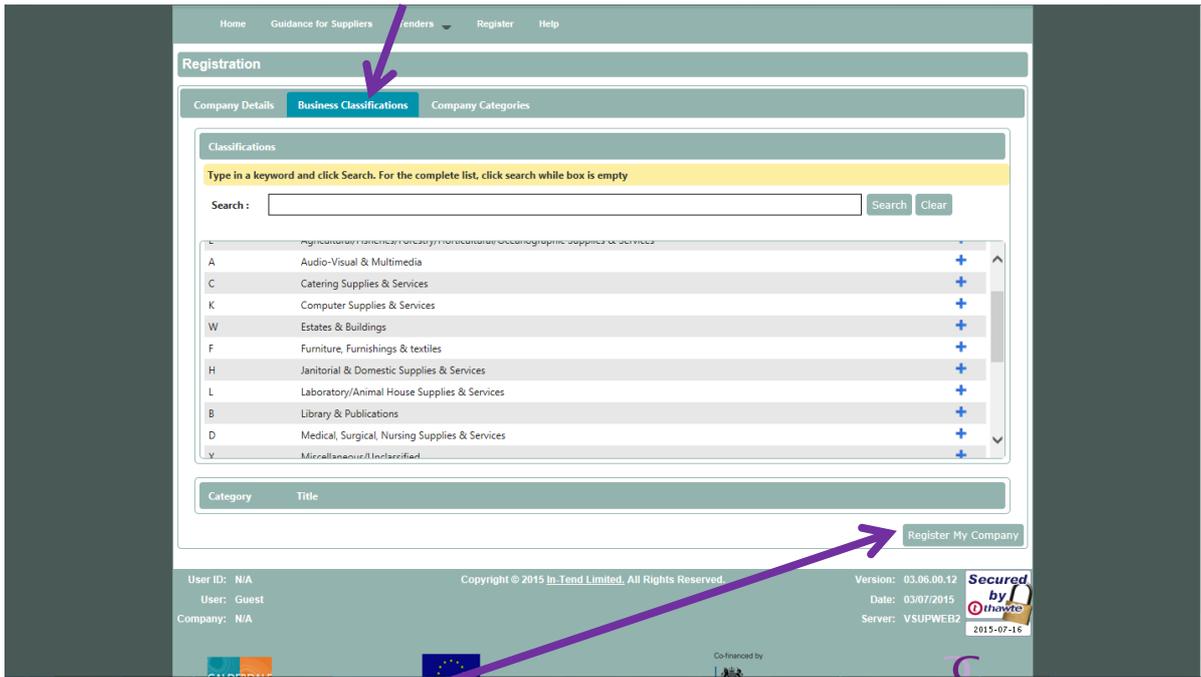
Click 'Register' on the home screen.



Fill in the 'mandatory' yellow fields (you will need to scroll down to complete them all)



Click and complete the business classification tab.

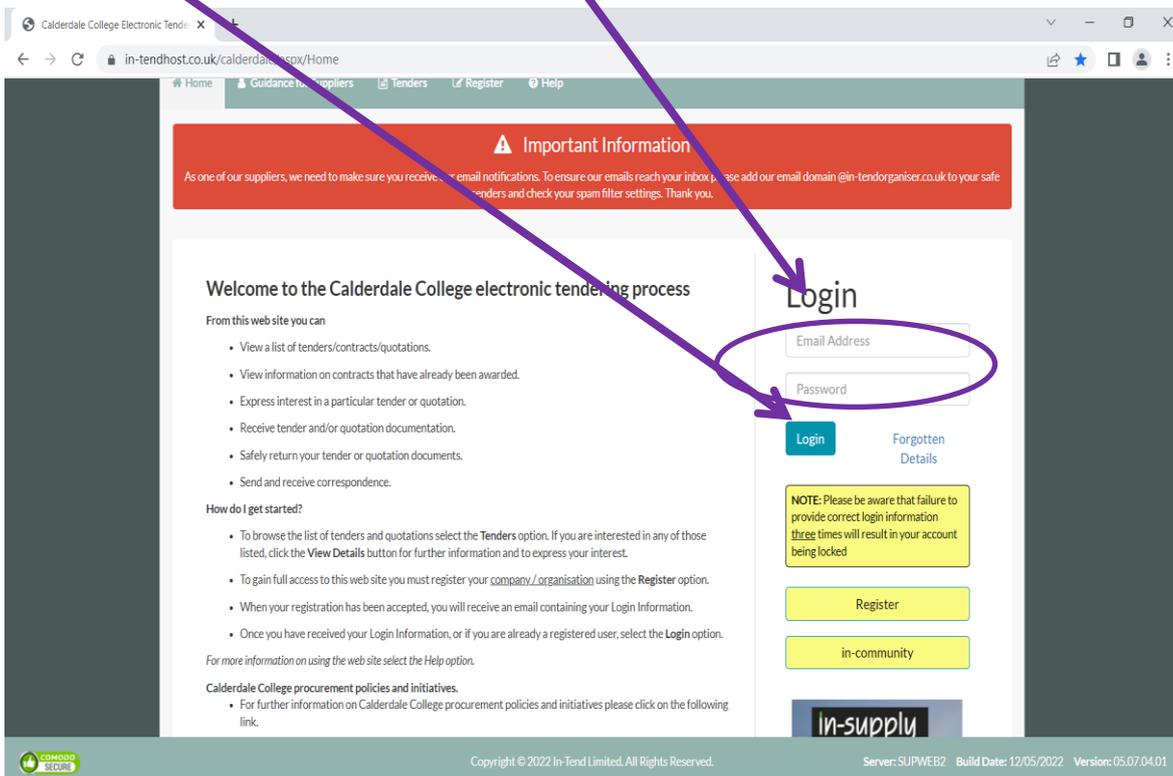


Click 'Register my Company' at the bottom of the screen.

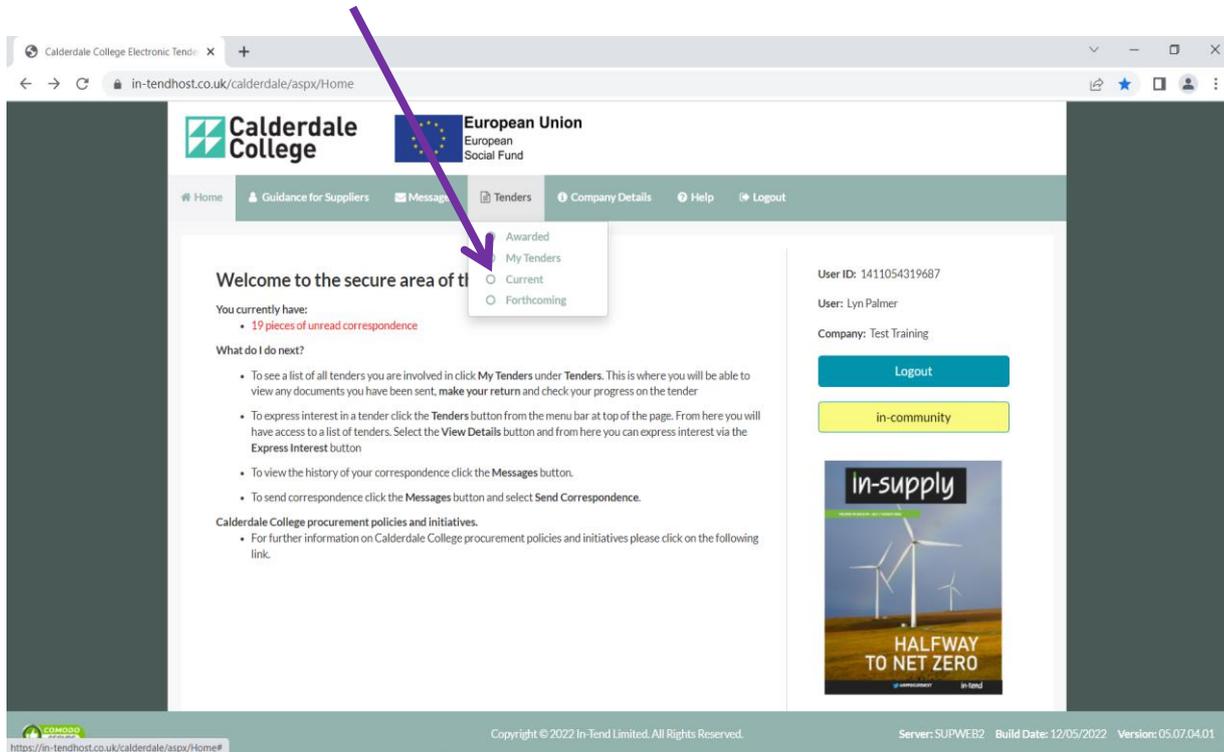
Registration is now complete.

2. How do I find the relevant project?

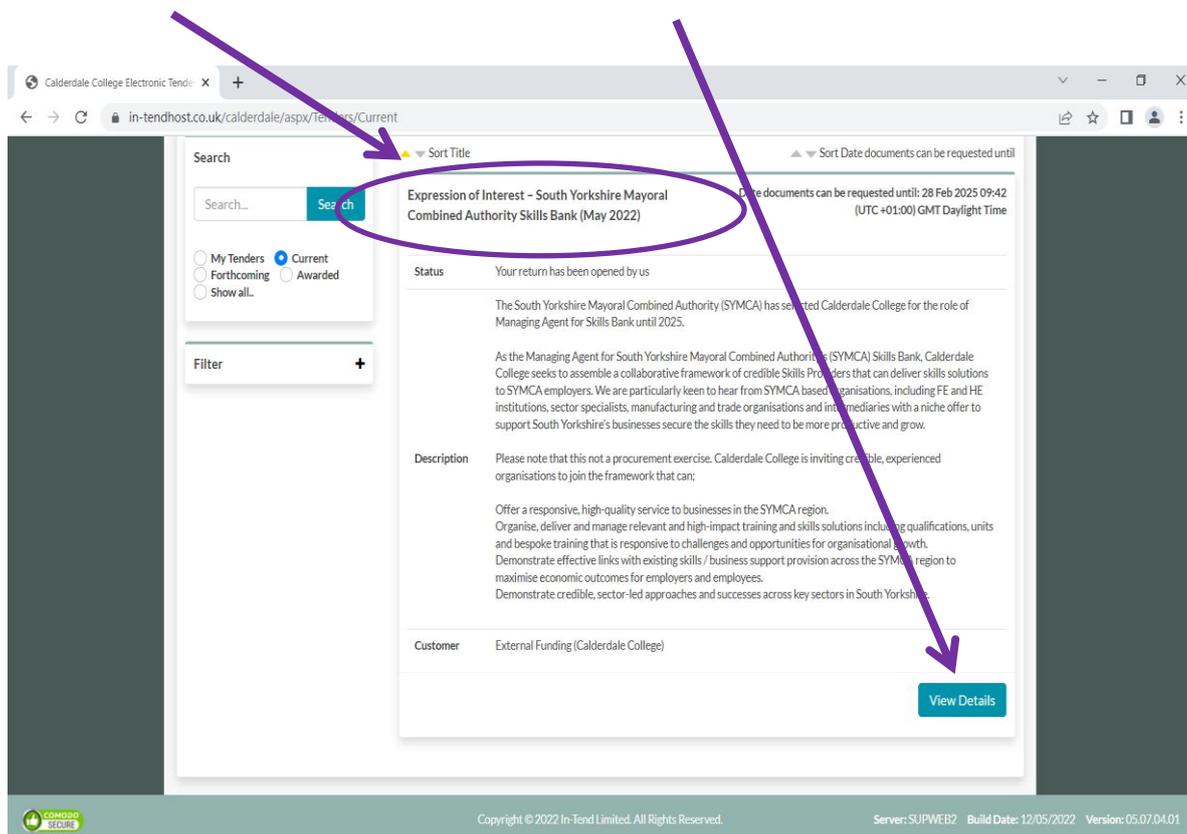
From the home page, log in using the e-mail and password you set up when registering to the system and click on 'Login'.



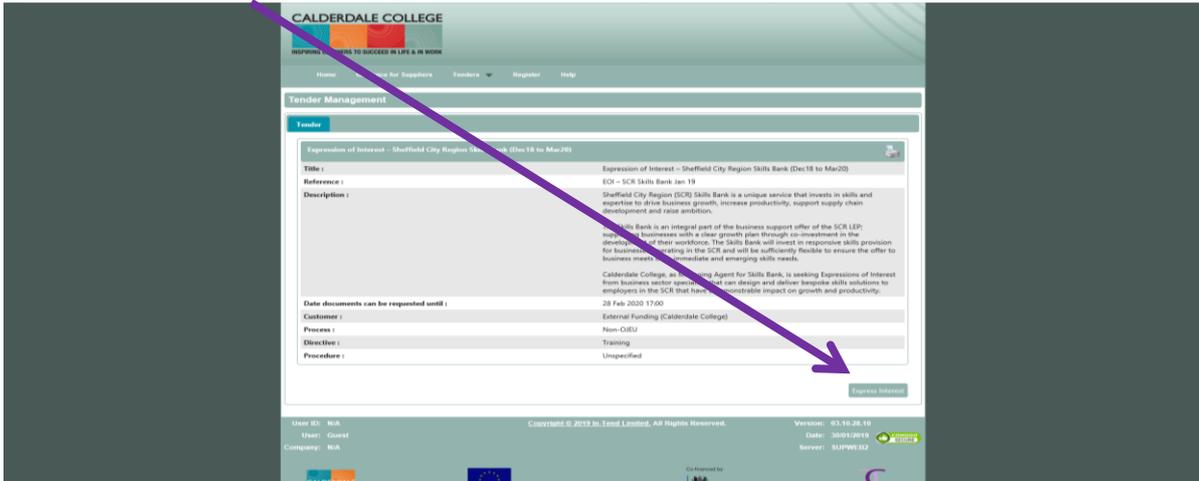
Go to the 'Tenders' tab and select 'Current'.



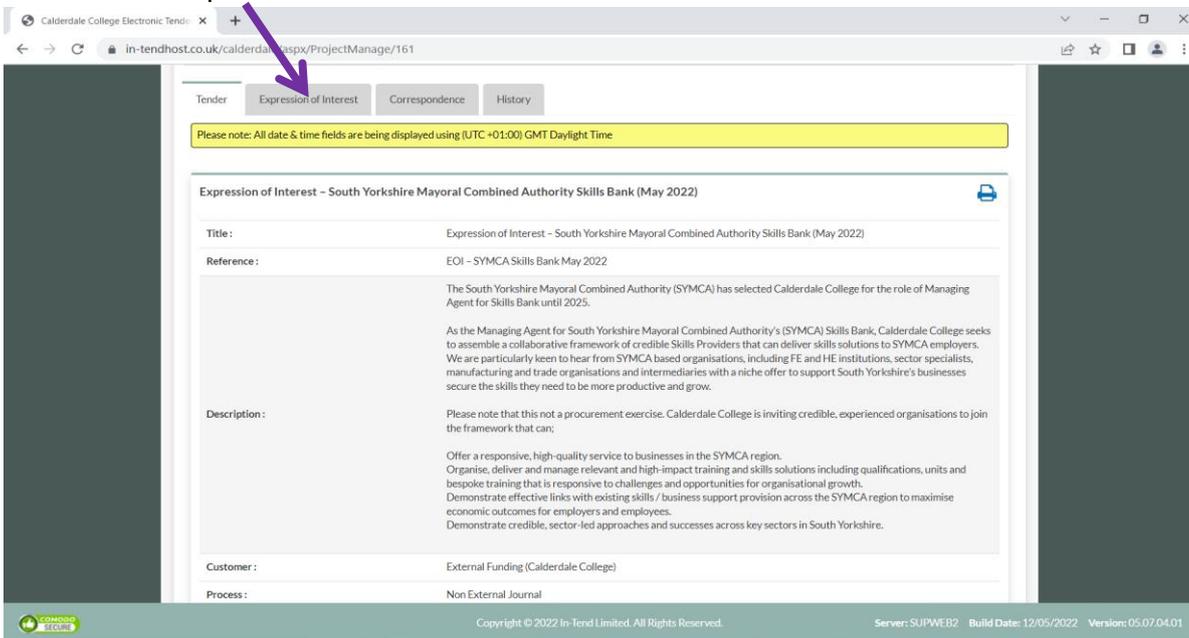
This page provides you with a menu of opportunities currently published by Calderdale College. Find the Skills Bank Expression of Interest and click view details.



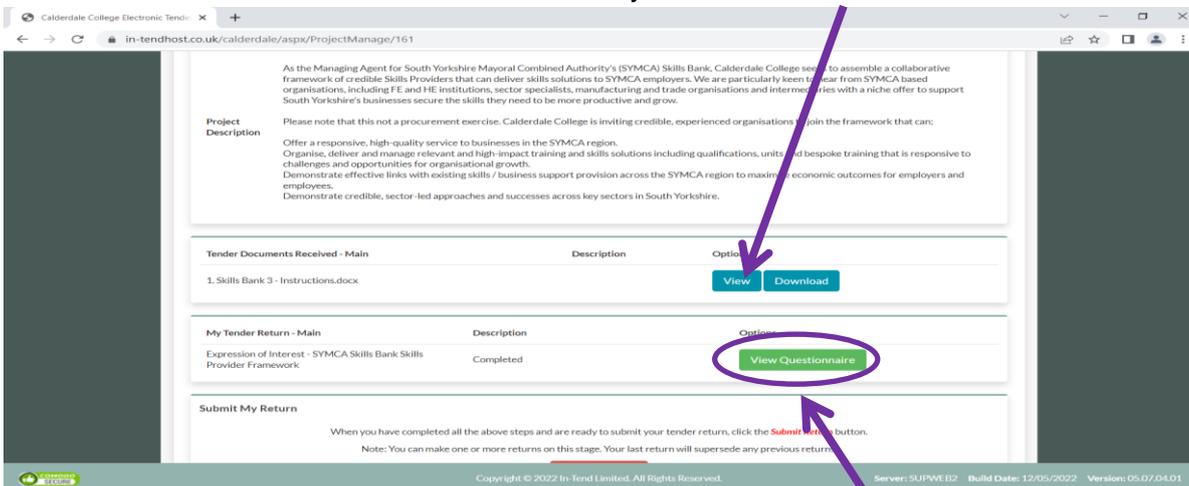
Click on 'Express Interest'



Click on the 'Expression of Interest' tab.

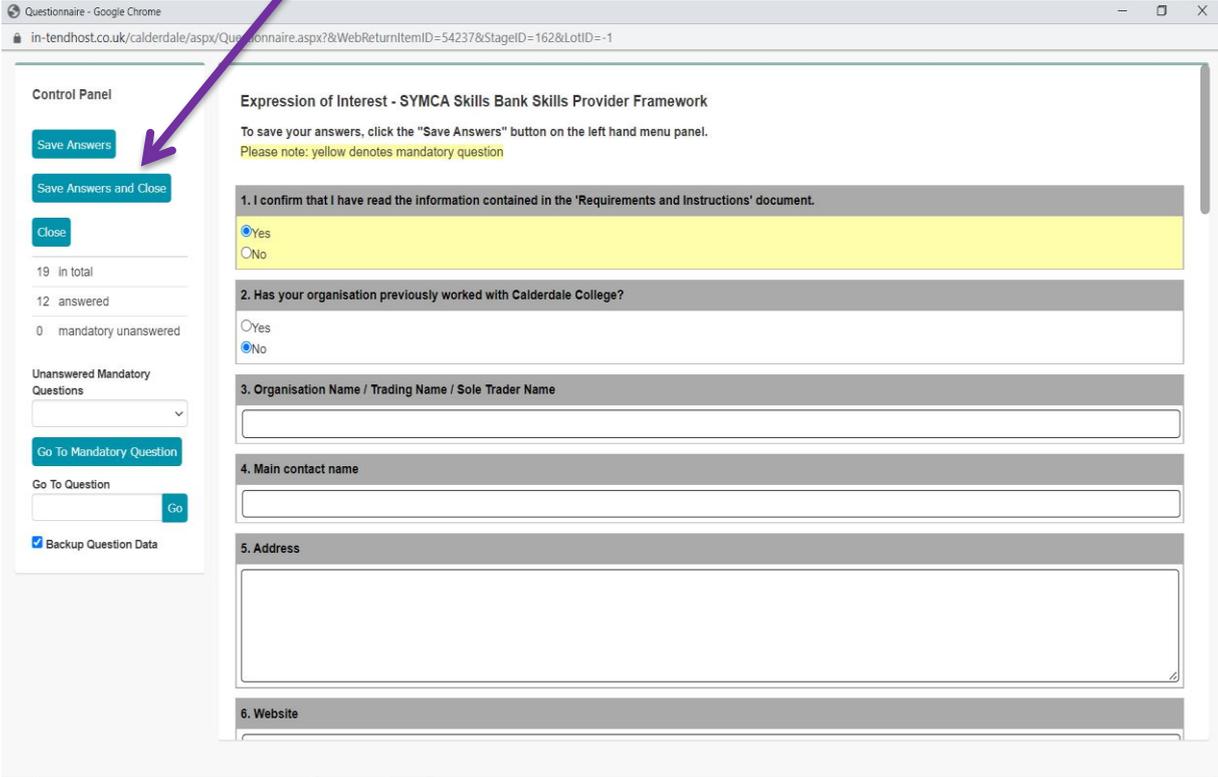


You will now see this screen and should carefully review the 'Instructions' document



If you meet the requirements of the project, complete the Expression of Interest Questionnaire.

Click on 'Save Answers and Close' when you have completed all of the answers.



Questionnaire - Google Chrome
in-tendhost.co.uk/calderdale/asp/Questionnaire.aspx?WebReturnItemID=54237&StageID=162&LotID=-1

Control Panel

Save Answers

Save Answers and Close

Close

19 In total
12 answered
0 mandatory unanswered

Unanswered Mandatory Questions

Go To Mandatory Question

Go To Question

Go

Backup Question Data

Expression of Interest - SYMCA Skills Bank Skills Provider Framework

To save your answers, click the "Save Answers" button on the left hand menu panel.
Please note: yellow denotes mandatory question

1. I confirm that I have read the information contained in the 'Requirements and Instructions' document.

Yes
 No

2. Has your organisation previously worked with Calderdale College?

Yes
 No

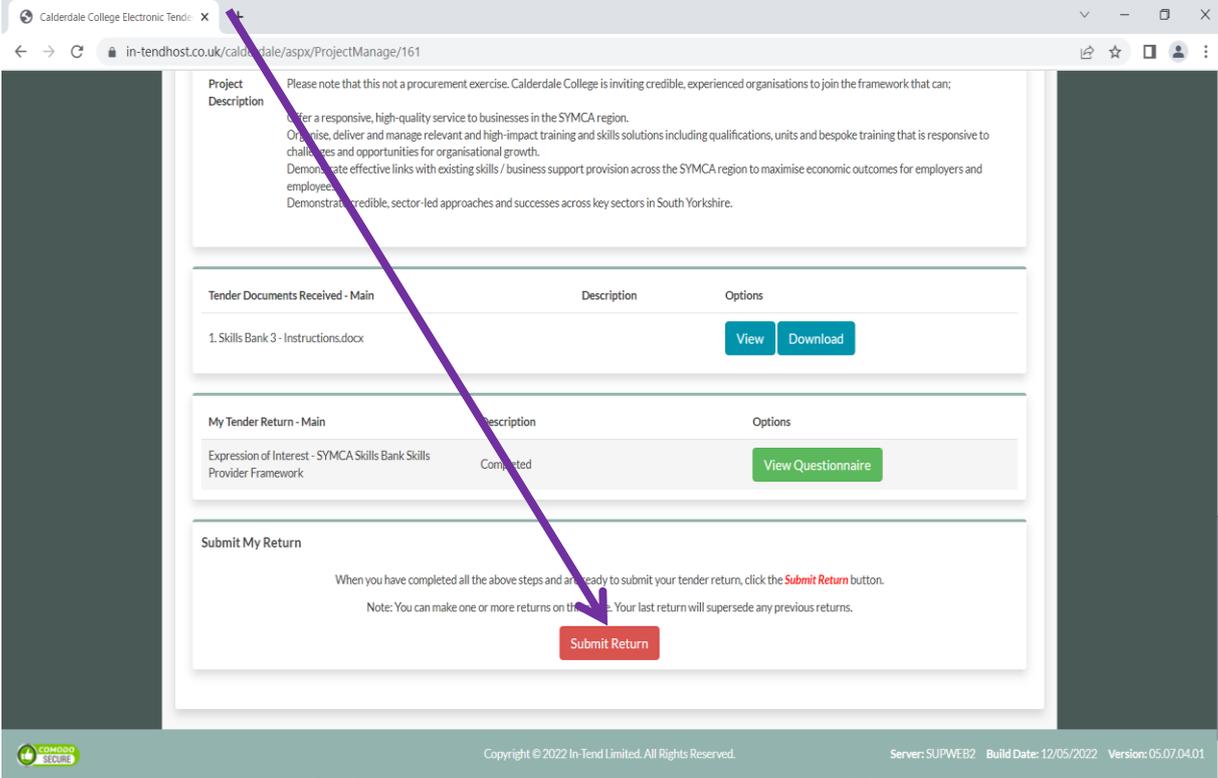
3. Organisation Name / Trading Name / Sole Trader Name

4. Main contact name

5. Address

6. Website

Click 'Submit Return' when the questionnaire is completed.



Calderdale College Electronic Tendering

in-tendhost.co.uk/calderdale/asp/ProjectManage/161

Project Description

Please note that this not a procurement exercise. Calderdale College is inviting credible, experienced organisations to join the framework that can; offer a responsive, high-quality service to businesses in the SYMCA region. Organise, deliver and manage relevant and high-impact training and skills solutions including qualifications, units and bespoke training that is responsive to challenges and opportunities for organisational growth. Demonstrate effective links with existing skills / business support provision across the SYMCA region to maximise economic outcomes for employers and employees. Demonstrate credible, sector-led approaches and successes across key sectors in South Yorkshire.

Tender Documents Received - Main	Description	Options
1. Skills Bank 3 - Instructions.docx		View Download

My Tender Return - Main	Description	Options
Expression of Interest - SYMCA Skills Bank Skills Provider Framework	Completed	View Questionnaire

Submit My Return

When you have completed all the above steps and are ready to submit your tender return, click the **Submit Return** button.

Note: You can make one or more returns on this tender. Your last return will supersede any previous returns.

[Submit Return](#)

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